



1: RELEASE OF CHARTER

TO: Bay-Lakes Council #635, Boy Scouts of America
PO Box 267
Appleton, WI 54912-0267

Please print contact information for existing Chartered Organization below.

FROM:			
Name of Releasing Charter Organization			
Institutional Head/Executive Officer Name			
Mailing Address:	City	State	Zip Code

We hereby release the charter for unit(s): _____
so that the unit may be assumed by a new chartering organization. It is understood that this includes all unit equipment and the unit treasury.

Signed by: Executive Officer of Releasing Organization _____ Date _____

2: ASSUMPTION OF CHARTER

TO: Bay-Lakes Council #635, Boy Scouts of America
PO Box 267
Appleton, WI 54912-0267

Please print contact information for new Chartered Organization below.

FROM:			
Name of New Charter Organization			
Institutional Head/Executive Officer Name			
Organization Mailing Address:	City:	State:	Zip Code:
Organization Telephone Number:	Organization Website:		

We hereby assume the charter for unit(s): _____
It is understood that this includes all unit equipment and the unit treasury.

Signed by: Executive Officer of New Organization _____ Date _____

New Executive Officer Email Address: _____ Telephone Number: _____ Date of Birth _____

To Complete the Charter Organization Release/Assumption return this form with the following:

- New Unit Application
- Annual Charter Agreement

Mail Completed Forms to: Bay-Lakes Council #635 • PO Box 267 • Appleton, WI 54914-0267