

1: RELEASE OF CHARTER

TO: Bay-Lakes Council #635, Boy Scouts of America
 PO Box 267
 Appleton, WI 54912-0267

Please print contact information for existing Chartered Organization below.

FROM:

Name of Releasing Charter Organization

Institutional Head/Executive Officer Name

Mailing Address: _____ *City* _____ *State* _____ *Zip Code*

We hereby release the charter for unit(s): _____
 so that the unit may be assumed by a new chartering organization. It is understood that this includes all unit equipment and the unit treasury.

Signed by: Executive Officer of Releasing Organization

Date

2: ASSUMPTION OF CHARTER

TO: Bay-Lakes Council #635, Boy Scouts of America
 PO Box 267
 Appleton, WI 54912-0267

Please print contact information for new Chartered Organization below.

FROM:

Name of New Charter Organization

Institutional Head/Executive Officer Name

Organization Mailing Address: _____ *City:* _____ *State:* _____ *Zip Code:*

Organization Telephone Number: _____ *Organization Website:*

We hereby assume the charter for unit(s): _____
 It is understood that this includes all unit equipment and the unit treasury.

Signed by: Executive Officer of New Organization

Date

New Executive Officer Email Address:

Telephone Number:

Date of Birth

To Complete the Charter Organization Release/Assumption return this form with the following:

- **New Unit Application**
- **Annual Charter Agreement**

Mail Completed Forms to: Bay-Lakes Council #635 • PO Box 267 • Appleton, WI 54914-0267