

How to Place Your Unit Prize Order

Step 1: After placing your Popcorn Order, you will click on the Prize Site Link

This link will bring you to either the Home Page or the Quick Order page
If you are on the Home page, click on the Quick Order page link at the top

Step 2: Click on the arrow to the left of Orders to bring up the drop down box
Click on Unit Prize Order

You will be redirected to the Quick Order page for www.boyscouts-gcc.com
If you are not on the Unit Prize Order Form page, click on the Quick Order Tab

Catalog #	Prize Item	Quantity
0	Popcorn Star Patch	0
0.1	Flag Pin - 1 Military Donation	0
0.2	\$ Pin - Sell \$600 in Popcorn	0
0.3	@ Pin - 1 Online Sale	0
0.4	✓ Pin - Sell One of each item	0
0.5	SS Pin - Participate in Blitz Day/Super Saturday	0
00	Participation Patch	0
00.1	Ful-Filled Patch - The View is Great	0
000.1	Participation Patch - Sell 1 item	0
000.2	Online Sale Patch	0
000.3	Military Sale Patch	0
000.4	Seller's Club Patch - Sell \$650	0
000.5	Sell 1 each item Patch	0
000.6	Top Seller Patch	0

Step 3: Verify your District, Unit Type & Unit Number. Verify the **"TOTAL PRODUCT SALES"** and **"NUMBER OF SCOUTS SELLING"** (if blank, please enter). Next: enter prize quantities.
Click <NEXT> at the bottom when you have completed the prize selections

https://boyscouts2017fall.promocheckout.com/onepagecheckout

Boyscouts 2017 Fall Prize Pr...

HOME INSTRUCTIONS QUICK ORDER EDIT ORDERS RELEASE REPORT PRIZES RETURNS PRIVACY COUNCILS PROFILE CONTACT PROMOTIONAL LOGOUT

Impersonated as bypersonal@promocheckout.com - finish superman...

Keller Prize Program

Scouting®...it's more than Activities, Adventure and Character Development... It's who we are!

Checkout

Address

Select a billing address from your address book or enter a new address.

John Doe, 110 S 15th St, Sebring, Ohio 44672-2002, United States

BY Credit Card, 3161 E South Range Rd, New Springfield, Ohio 44443-9796, United States

New Address

Continue

Shipping Address

Shipping Method

Payment Method

Payment Information

Confirm Order

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KELLER MARKETING

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Step 4: Verify your address or enter new address by clicking on the arrow and selecting new address
(If you have a P.O. Box, please enter that in the second address field)
Click <Continue>

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Keller Prize Program

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Confirm Order

Unit Info

Council: BY CREDIT CARD

District: Council

Unit Type: Pack

Unit Number: 0123

Shipping Address

John Doe

Email: bypersonal@promocheckout.com

Phone: 330-938-1000

Fax: 110 S 15th St, Sebring, Ohio 44672-2002, United States

Catalog #	SKU	Product	Quantity
0	BYBY-893904-PEC	Popcorn Star Patch	1

Total Sales: 50

Number Selling: 10

Back

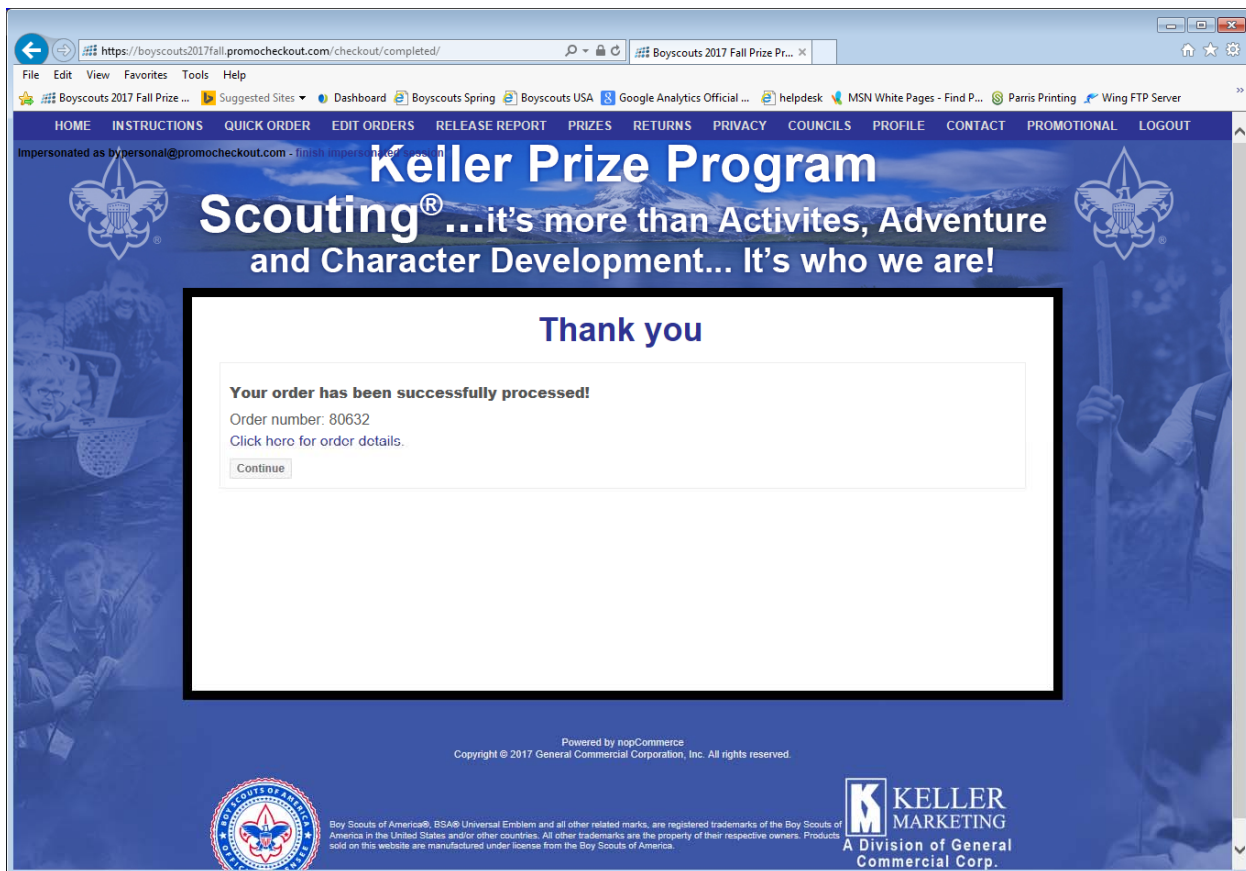
Confirm ← Click here to complete.

Powered by nopCommerce

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KELLER MARKETING

Step 5: Confirm Order – Review your Shipping Address, email, and products ordered.
If everything is correct, click <Confirm> at bottom of screen



Step 6: This is your order number. Please keep handy for future reference.

Upon successful completion; you will receive e-mail verification, unless your Internet Service Provider has our system blocked. Please keep your order number for future reference.

A leader has a couple of options:

View and print your orders as a cross check. This is recommended to do.

- Click on "Edit Orders" across the top of the screen and then on <Details> for the order you wish to view.
- If you find an error, please see below – To edit an order.

Click the print button for a printer friendly version.

TO EDIT AN ORDER

Click on the Orders Tab at the top of the Screen

Click on the Edit button next to the order you wish to edit

Confirm the District, Unit Type, and Unit Number are correct.

Make the necessary changes to your order. You can change any of the information associated with your order.

When completed, click on "Save Order Changes" at the bottom of the screen.

You will be able to edit your order up until the Council releases the order, or the final date to place orders has passed.

TO ENTER AN ORDER FOR ADDITIONAL UNITS

You are able to enter multiple orders under the same e-mail address provided one of the following changes: Unit Type, Unit Number, or District

Click on Quick Order

Change the District, Unit Type, & Unit Number to that of the Unit you wish to place the order for

Enter the Total Sales Dollars and the total number of scouts selling

Proceed with entering the prizes for this other Unit.

If you need assistance with this process, please contact BSA Customer Service via e-mail BSACustomerService@gcc-usa.com, or call BSA Customer Service @ 888-351-8000.